



# Park & Recreation Board

## PARB

Tuesday, October 28, 2003

7:00 PM to 9:00 PM

Conference Room – City Hall

## MINUTES

**Attendees:** Mart Hughes, Kathy Buss, Ray Harris, Rob Gabrish, Sherri Dow, Sonny Newson, Kate McCready

**Staff:** JoAnn Herrigel, Joan Young

**Open Period:** Herrigel and the Board welcomed Sonny Newson, a recently appointed PARB member.

### **Minutes:**

Minutes of the September 23 meeting were approved as written.

### **City Staff Updates:**

#### **Homewood - CSO**

Herrigel said the Community Service Overlay for Homewood Park would be on the December 9 Planning Commission agenda.

#### **Trolley Trail**

Hughes reported on a recent Trolley Trail working group meeting. He noted that the working group had voted to accept the MTIP funding and in so doing had accepted the criteria for the trail that MTIP funding is based on. (According to District discussions with ODOT, the minimum “required” trail width would be 10 feet and the “preferred” width is 12 feet). He said a list of trail materials including specifications and costs for each would be presented at the next working group meeting on November 19 from 3 to 5 at the Milwaukie Center.

#### **Spring Park**

Hughes and Herrigel reported on the Elk Rock walk that had taken place on October 18. Hughes noted that there had been about 90 people on the walk. He said that he had used some funds from a Friends of Elk Rock Island account to buy herbicide and had done some application recently. He noted that Island Station had received a grant from Portland and was working on removing invasive species. The project coordinators are looking for volunteers.

#### **System Development Charges (SDCs)**

Herrigel referred to the SDC memo she had sent to the Board containing questions and answers on Park District SDCs. She said she gets a lot of questions from residents and Council about how and when SDC funds the City collects can be used for park projects in Milwaukie.

Hughes and Young summarized the District’s process for updating the SDC rates:

- District staff is updating the Capital Improvement Plan (CIP) using the master plan and other sources
- District staff will then develop a methodology for spending SDC funds within the District

- District staff is now meeting with various stakeholders regarding the methodology (and increased rates)
- A public notice will go out in November stating that changes will be proposed
- A public notice will go out in December regarding the substance of the changes
- Staff will take the proposed changes to the BCC in mid-December
- A public hearing will be held at the BCC in February

Hughes noted that the District's current SDC rates are the lowest of any in the region and have not been increased since 1994. The District's intention is to set the new rates in the middle range for the region (\$2300 is proposed). He noted that this was a fee change, not a tax and so it would NOT have to be referred to the voters.

The Board discussed whether they wanted to recommend to Council that SDC funds be used for Park projects in the City. The consensus was that we should wait until after the new methodology and rates are approved. Herrigel said she would get a copy of the CIP from Michelle Healy to share with the Board at the December meeting.

### **Vice Chair**

Herrigel noted that there have been times when Mart Hughes has been unable to attend District meetings and that it may be a good idea to appoint a Vice Chair to represent the City at DAB or other meetings. Kathy Buss made a motion nominating Sherri Dow as the Vice Chair of the Milwaukie Park and Recreation Board until the end of her Board term. Rob Gabrish seconded and the motion was approved 7-0.

### **Park District Update**

Joan Young reported that two Park District work groups were in place: Recreation services and Public Relations and Outreach. Herrigel asked if the Aquatics Park work group had been convened. Young said that representatives were being selected. The Board agreed that the City should be represented on that group. Kate McCready volunteered to sit on that working group. Herrigel said she would follow up with Commissioner Kennemer.

Hughes asked if there had been any further discussion of merging the Park District with the County Parks Department. Young said that where there are overlaps in the two organizations, staff is being encouraged to merge functions. She noted that Directors of both the District and the County Dept remain in tact. Hughes asked if the District could expand to the whole County if a full merge of these two groups took place. Young responded that she doubted that there was enough funding to allow this to happen.

### **Other**

- Buss reported that the Ardenwald Historic Walk had been very successful. She said that about 55 people joined the tours.
- Hector Campbell Neighborhood is beginning work on a pocket park at 37<sup>th</sup> and Monroe and volunteers are welcome.
- The group was reminded that the Closing Ceremony for the Centennial will be held at the Riverfront on December 20.

Herrigel checked in regarding November and December meeting dates. ***All agreed to hold both. Newson said he would bring pie to the November meeting and Kate said she'd provide a desert for the December meeting.***

### **Adjourn**

Buss motioned to adjourn at 8:15. Dow seconded and motion passed 7-0.

